



alachua county library district

*...thinking outside the book*

# Long Range Facilities & Service Plan Fiscal Years 2009-2014

*Adopted by the Alachua County Library District  
Board of Trustees on  
February 26, 2009*

*Adopted by the Alachua County Library District  
Governing Board on  
March 26, 2009*

**TABLE OF CONTENTS**

	<u>Page</u>
Governing Board and Board of Trustees FY 2008-2009.....	1
Management Team FY 2008-2009.....	2
Long Range Planning Committee FY 2008-2009 .....	3
Introduction .....	4
Map of Service Area.....	9
Location of ACLD Agencies 2009.....	10
Organization Chart FY 2009-2010.....	11
Vision, Mission and Core Values.....	12
ACLD Mission Statement .....	12
Strategic Directions: Community Focused & Continuously Improving Services – Priorities .....	13
Initiatives & Strategies .....	14
APPENDICES .....	25
ACLD Projected Library Service Levels .....	A-27
ACLD 2007-2008 Library Service Levels .....	A-28a & A-28b
ACLD Service Hours per Week and Square Footage of Facilities FY 2002-2009 .....	A-29
ACLD Fiscal Years 2006-2007 and 2007-2008 Comparison to National Public Library Statistics .....	A-30
ACLD Fiscal Years 2005-2006 through 2007-2008 Comparison to Standards for Florida Public Libraries and to Public Libraries Nationally....	A-31
ACLD Fleet Replacement Plan FY 2008-2014 .....	A-32
Alachua County Tax Base Growth FY 2000 through 2009.....	A-35
Property Tax Base and ACLD Revenue Comparison FY 2000 through 2009 ....	A-36
Registered Borrowers Percentage of Population: Top Ten Florida Libraries 2006/07 .....	A-37
Items Borrowed Per Capita: Top Ten Florida Libraries FY 2006/07 .....	A-38
Print Materials Per Capita: Top Ten Florida Libraries FY 2006/07 .....	A-39
Library Visits Per Capita: Top Ten Florida Libraries FY 2006/07.....	A-40
Internet Computers per 1,000 Citizens: Top Ten Florida Libraries FY 2006/07.	A-41
Square Feet per Capita: Top Ten Florida Libraries FY 2006/07 .....	A-42
Local Funding Support Per Capita: Top Florida Libraries FY 2006/07 .....	A-43
Materials Expenditures Per Capita: Top Ten Florida Libraries FY2006/07 .....	A-44
FTE Staff Per 1,000 Citizens: Top Ten Florida Libraries FY 2006/07 .....	A-45

**This page purposely left blank.**

**FISCAL YEAR 2008-2009**

**GOVERNING BOARD**

Pegeen Hanrahan, Chair  
Mayor, City of Gainesville

Mike Byerly, Vice Chair  
Alachua County Commissioner

Paula DeLaney  
Alachua County Commissioner

Craig Lowe  
City of Gainesville Commissioner

Lee Pinkoson  
Alachua County Commissioner

Eileen F. Roy  
School Board of Alachua County

.....

J. K. "Buddy" Irby, Clerk of the Alachua County Library District

**BOARD OF TRUSTEES**

Dorothy Field, Chair

Kim A. Worley, Vice Chair

Joanne B. Auth

Joel M. Buchanan

Vivian L. Filer

Carol A. Higman

Harold B. Wilbur

## **FISCAL YEAR 2008-2009**

### **MANAGEMENT TEAM**

Sol M. Hirsch  
Library Director

Phillis Filer  
Public Services Administrator

Terry Rasch  
Assistant to the Library Director

Christine Culp  
eBranch Library Manager

Shaney Livingston  
Administrative Services Division Director

Be Astengo  
Adult Services Sr. Library Manager

Suzi Blaze  
Administrative Services Administrator

Paula Worthy  
Circulation Services Sr. Library Manager

Annette M. Perez  
Financial Services Administrator

Diane Colson  
Youth Services Sr. Library Manager

Daniel S. Whitcraft  
Facilities/Safety Services Administrator

Anita Jenkins  
Outreach Services Library Manager

Mark Gaudons  
Facilities Maintenance Manager

Caryl McKellar  
Alachua Library Manager

Angela Harris  
Administrative Assistant for Public Relations

Guy Hudspeth  
Archer Library Manager

Terri Hutchinson  
Administrative Assistant for Literacy

Memree Stuart  
Hawthorne Library Manager

Janice M. Scales  
Administrative Assistant for Personnel

Martha Roberts  
High Springs Library Manager

Marlene A. Harris  
Support Services Division Director

Elizabeth Allerton  
Micanopy Library Manager

Daniel Barden  
Technical Services Administrator

Sharon Jackson  
Millhopper Sr. Library Manager

Thomas Schulte  
Automated Services Administrator

Susan Morton  
Newberry Library Manager

Elizabeth Curry  
Public Services Division Director

Ike Welch  
Tower Road Sr. Library Manager

Linda Stefanelli  
Public Services Administrator

Bruce Stewart  
Waldo Library Manager

**LONG RANGE PLANNING COMMITTEE  
FISCAL YEAR 2008-2009**

**ACLD LEADERSHIP TEAM**

Sol Hirsch, Library Director

Shaney T. Livingston, Administrative Services Division Director

Elizabeth A. Curry, Public Services Division Director

Marlene A. Harris, Support Services Division Director

Suzi Blaze, Administrative Services Administrator

Annette M. Perez, Financial Services Administrator

Daniel S. Whitcraft, Facilities/Safety Services Administrator

Phillis Filer, Public Services Administrator

Linda Stefanelli, Public Services Administrator

Daniel Barden, Technical Services Administrator

Thomas G. Schulte, Automated Services Administrator

---

## **INTRODUCTION**

Alachua County encompasses approximately 965 square miles and is included within the Gainesville Metropolitan Statistical Area. Alachua County is located in North Central Florida almost midway between the Atlantic and Gulf Coasts, approximately 145 miles southeast of Tallahassee, the State Capital, 100 miles north of Orlando and 70 miles southwest of Jacksonville. In addition to Gainesville, the County Seat and population center, eight other incorporated municipalities are located within the County: Alachua, Archer, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry and Waldo.

Alachua County has a rich variety of educational opportunities for all ages. Gainesville is the home of the University of Florida, a major public land-grant research university which is the oldest and largest university in Florida. P.K. Yonge Developmental Research School is affiliated with the University of Florida, serving students in kindergarten through twelfth grade. Santa Fe College offers college-level courses, awards Associate of Arts degrees, has extensive community education programs and over 80 fast-track career programs. Other educational institutions offer courses through Santa Fe College's University Center and campuses: Barry University, Saint Leo University, University of Central Florida, St. Pete College and Webster University offer residents a variety of undergraduate, graduate degrees and career options. City College, a fully accredited college, offers a variety of programs in specific career fields. The Alachua County public school system is comprised of 23 elementary schools, 7 middle schools, 7 high schools, 6 centers, and 12 charter schools. In addition, 22 magnet programs and academies are offered through these public elementary, middle and high schools. There are over 60 preschool, private, special, vocational and denominational schools in Alachua County. During 2007-2008, 411 families were registered for a total of 642 children in Alachua County home education programs<sup>a</sup>.

Chapter 98-502, as amended by 03-375, Laws of Florida, established the Alachua County Library District (ACLD) as an independent special taxing district and sole the provider of public library services in Alachua County. The District and Alachua County's boundaries are congruent.

The District's Governing Board is composed of three members of the Board of Alachua County Commissioners, two members of the Gainesville City Commission, and one member of the School Board of Alachua County. "Governors" are selected by their respective Commissions to serve on the Library District Board.

The Governing Board may levy ad valorem taxes up to 1.5 mills for operational and capital expenditures, and all millage necessary to pay the principal and interest on general obligation bonds. The District's authority to levy 0.5 mills for capital improvements ended April 2001. The District also has authority to issue limited tax bonds for capital improvement purposes and General Obligation Bonds with referendum approval.

---

<sup>a</sup> Florida Department of Education Office of Independent Education and Parental Choice. Home Education. August 2008. [http://www.floridaschoolchoice.org/information/home\\_education](http://www.floridaschoolchoice.org/information/home_education).

According to the Special Act creating the District, the Governing Board has powers to adopt an annual budget, establish service levels, adopt a long range facilities and development plan, lease or purchase property, contract for services, receive grants, and take any other action necessary to provide public library services to the people of Alachua County.

The Governing Board appoints the seven member Board of Trustees, a citizen volunteer board which is part of the governing structure of the Library District. Three of the seven members are Alachua County representatives, three are City of Gainesville representatives, and one is a representative of the League of Cities.

Responsibilities of the Board of Trustees include developing recommendations on policy, budget, and plans for the Library District; reporting at meetings on matters that may affect the District; responding to requests by the Governing Board for various recommendations; reporting information about Library issues; and listening and responding to citizens who have questions relating to the Library District and libraries in general.

The Alachua County Library District provides public library service to a countywide population of approximately 252,388 in 2008<sup>b</sup>. Residents living in the incorporated area comprise 58.38% of the total county population with 41.62% residing in the unincorporated area<sup>b</sup>. Based on the Alachua County population estimates as of April 1, 2007<sup>c</sup>, approximately 2.80% of the total population is age 80 and older; 6.83% fall between the ages of 65-79; 8.98% fall between the ages of 55-64; 23.76% between the ages of 35-54; 38.68% between the ages of 18-34; and 18.95% between the ages of 0-17. Approximately 66.10% of the total population is Non-Hispanic White, 20.43% are Non-Hispanic Black, and 13.47% are Other. Alachua County had an increase of 3,296 Hispanics from 2006-2007, making 8.79% of the population Hispanic. Persons of Hispanic origin may be of any race.

The District is a centralized system with a Headquarters Library located in downtown Gainesville. One large branch is located in northwest Gainesville (Millhopper Branch) and another large branch is located in unincorporated Alachua County (Tower Road Branch). Seven branches reside in the municipalities of Alachua, Archer, Hawthorne, High Springs, Micanopy, Newberry and Waldo. In 2006-2007, an eBranch was established to oversee the Library District's website and transition it to a "virtual" branch for patrons. In addition, the District operates two bookmobiles and provides library service to the inmates of the Alachua County Jail through an interlocal agreement with the Alachua County Sheriff.

In 2007-2008, the Alachua Branch was remodeled and expanded an additional 6,000 square feet, more than doubling its size. Major emphasis was placed on services and facilities for children and young adults. The Branch reopened in August 2008 to an enthusiastic community and features a fantasy "Snuggle Up" center and "The Spot", an area designed especially for teens. In January 2009, the Millhopper Branch opened its temporary location on the second floor of the Bank of America building on NW 43<sup>rd</sup> Street in Gainesville so that construction of the

---

<sup>b</sup> Population 252,388. Estimate 2008. Bureau of Economic and Business Research, College of Business Administration, University of Florida.

<sup>c</sup> Population 247,561. Estimate 2007. Bureau of Economic and Business Research, College of Business Administration, University of Florida.

permanent facility began to add an additional 8,500 square feet to its facility. When the permanent site reopens in FY 2009-2010, facility enhancements will include a playground, two meeting rooms, separate quiet reading room, young adult area, expanded children's area with a "Snuggle Up" corner, study rooms and more parking.

The Library District offers borrowing privileges free of charge to any resident of the State of Florida. Through reciprocal borrowing agreements, Alachua County citizens may borrow free of charge from library systems in these surrounding counties: Baker, Bradford, Clay, Columbia, Dixie, Gilchrist, Lafayette, Levy, Marion, Putnam, St. Johns and Union. In addition, Alachua County citizens may borrow materials from public libraries in Nassau, Flagler and Hendry counties, which also offer free borrowing privileges to Florida residents.

In addition to reciprocal borrowing agreements, the Library District has contracts with the Murphree Law Library, the Matheson Historical Center and the Civic Media Center which provide for the inclusion of the collections owned and maintained by these organizations to be listed in the District's online catalog. Prior to these agreements the collections had not been cataloged or made available online. There is now increased access to more materials within the community at minimal cost to all agencies.

### **Current Plan and Financial Environment**

The purpose of the Alachua County Library District Long Range Facilities & Service Plan Fiscal Year 2009-2014 is to guide our activities in providing the best possible library service to our patrons and community. To be effective, the Library District must be agile and able to quickly respond to trends and technologies that we cannot predict. Therefore, while the Strategic Direction and Priorities of the Plan will be followed, Initiatives and Strategies will be continuously honed and improved through interactive discussion with our community.

This year, the Library District and other local governments and special tax districts have realized the revenue limitations imposed by the state legislature and through voter referendum. The weak economy and especially the fragile housing market with lower assessed property values and fewer home sales compounded the imposed revenue limitations. The fiscal outlook for the Library District is dreary over the short-term. There is concern that the state legislature will further limit the revenue capacity of local government in the upcoming session.

At the same time, the Library District and public libraries around the country are experiencing significant increases in use as more persons turn to borrowing rather than buying books, movies, music, and information. Many more persons are eligible for e-government services and seeking jobs. They turn to the Library District for assistance with filings and job skill development.

In response, the Library District continues to prioritize direct services and programs through our facilities and website. Our goal at this time and under these economic conditions is to sustain or moderately increase service levels (after careful evaluation and consideration of potential lost opportunities). The themes "work smart" and "continuous improvement" are emphasized throughout this Plan. Fiscally, we will sustain our service levels by limiting capital development projects, deferring other capital projects, and reducing transfers to the capital reserve fund.

This year the Leadership Team continued its strategic approach to planning. During this time of fiscal uncertainty in our society and the communities we serve, the Library District will emphasize two major Strategic Directions. The library will be customer focused, and the library will continuously seek to improve. While these strategic directions are not new to the Library District, the emphasis will be even more critical in the next five years.

**Priorities** are defined in the plan as the broad areas of concentration for the entire Library District. This year we have included community collaborations in our statement of Priorities.

**Initiatives** outline the areas of concentration for the Priorities. Both the Priorities and Initiatives provide the framework for the Strategies. The Initiatives emphasize working smarter to enhance the efficiency and effectiveness of services, and collecting feedback from and working interactively with our community to look for new or better ways to provide services.

**Strategies** are the approaches taken by staff to address the Initiatives. Each Division and its component units (i.e., Section, Department, or Branch Library) will develop specific activities to detail the tasks, resources and staff responsibilities necessary to meet each Strategy that applies to them. Not all component units will be directly involved with all elements of this Plan. However, some units may serve in a support capacity to the unit that is primarily responsible for accomplishing an Initiative or Strategy.

This year the planning process was coordinated by Elizabeth Curry, the Public Services Division Director, and developed by the Leadership Team with input from staff at all levels. The Leadership Team began with a day long planning retreat, facilitated by the Executive Director of the Florida Library Association, to identify broad strategic directions. Then each division, department and branch held staff meetings to refine the broad directions and develop specific Priorities and Initiatives. The Leadership Team reviewed the working documents to consolidate the information and develop a final draft. The work of staff at all levels throughout the Library District was insightful, on target, and invaluable to this final document.

Several Plan versions containing different degrees of detail will be developed. There will be an abbreviated version of the Plan including Priorities, Initiatives and Strategies to be used for general presentation and distribution. A more detailed version, including an introduction and informational appendices, has been developed for the Joint Trustee and Governing Board workshop presentation. A third document will identify specific activities that each section, departments, and branches will undertake to complete their assigned Strategies.

Effective implementation of the Plan is dependent on staff, their acceptance of the plan elements, and their ability to interpret the strategic directions. The continued success of the Library District is dependent on the participation of all staff in the planning process. Staff interaction with the public will provide a source of feedback which can be used to refine the Plan and identify improvements that lead to enhanced services and practices. Organizations thrive in environments where staff will speak candidly with peers, supervisors, and administrators. The Library District is a prime example.

Upon Board approval of the Plan, the document will be given to staff to incorporate elements into their budget development and to identify specific activities. The activities will be the basis for the Accomplishments Report to be produced in the first quarter of FY 2010.

Special thanks are extended to the entire staff for the care and attention they gave to this planning document. Good planning has allowed the Alachua County Library District to best allocate existing resources, identify service priorities, demonstrate accountability, and with the accomplishments document, realize the completion of goals and objectives. Active staff participation in the planning process has resulted in the Alachua County Library District being the standard for public library service in Florida.

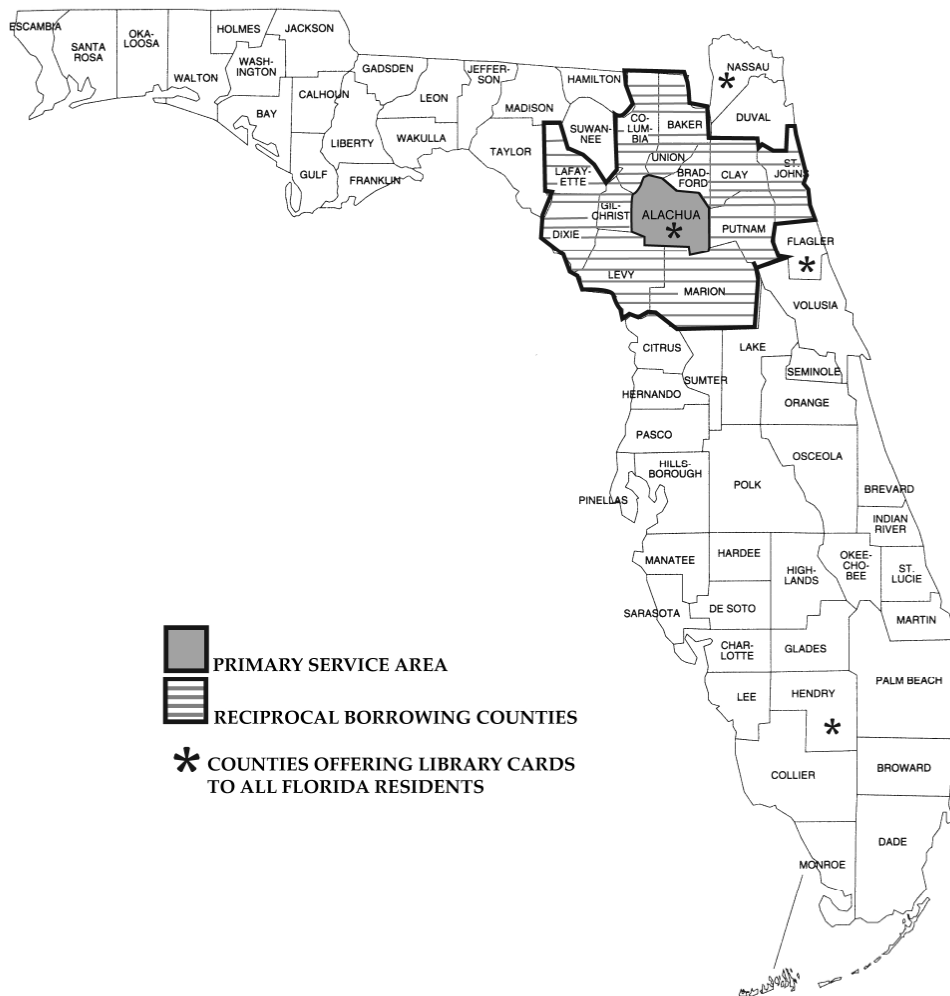
For more information about the Alachua County Library District, call or write:

Library Director  
Alachua County Library District  
Headquarters Library  
401 East University Avenue  
Gainesville, FL 32601

Administration: (352) 334-3910  
(352) 334-3918 (fax)

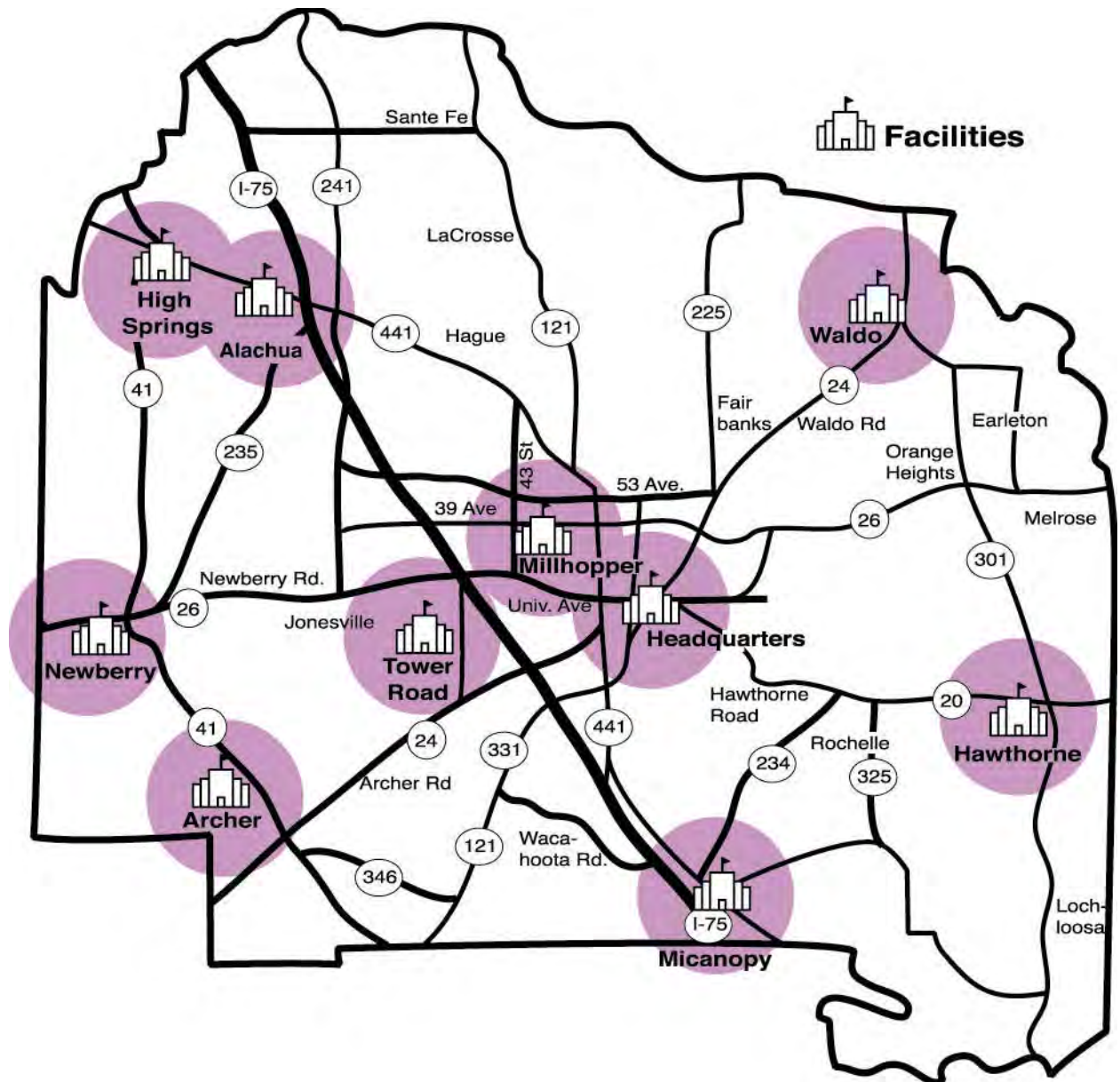
Visit our web site: <http://www.aclib.us/>

## Service Area Alachua County Library District Alachua County, Florida

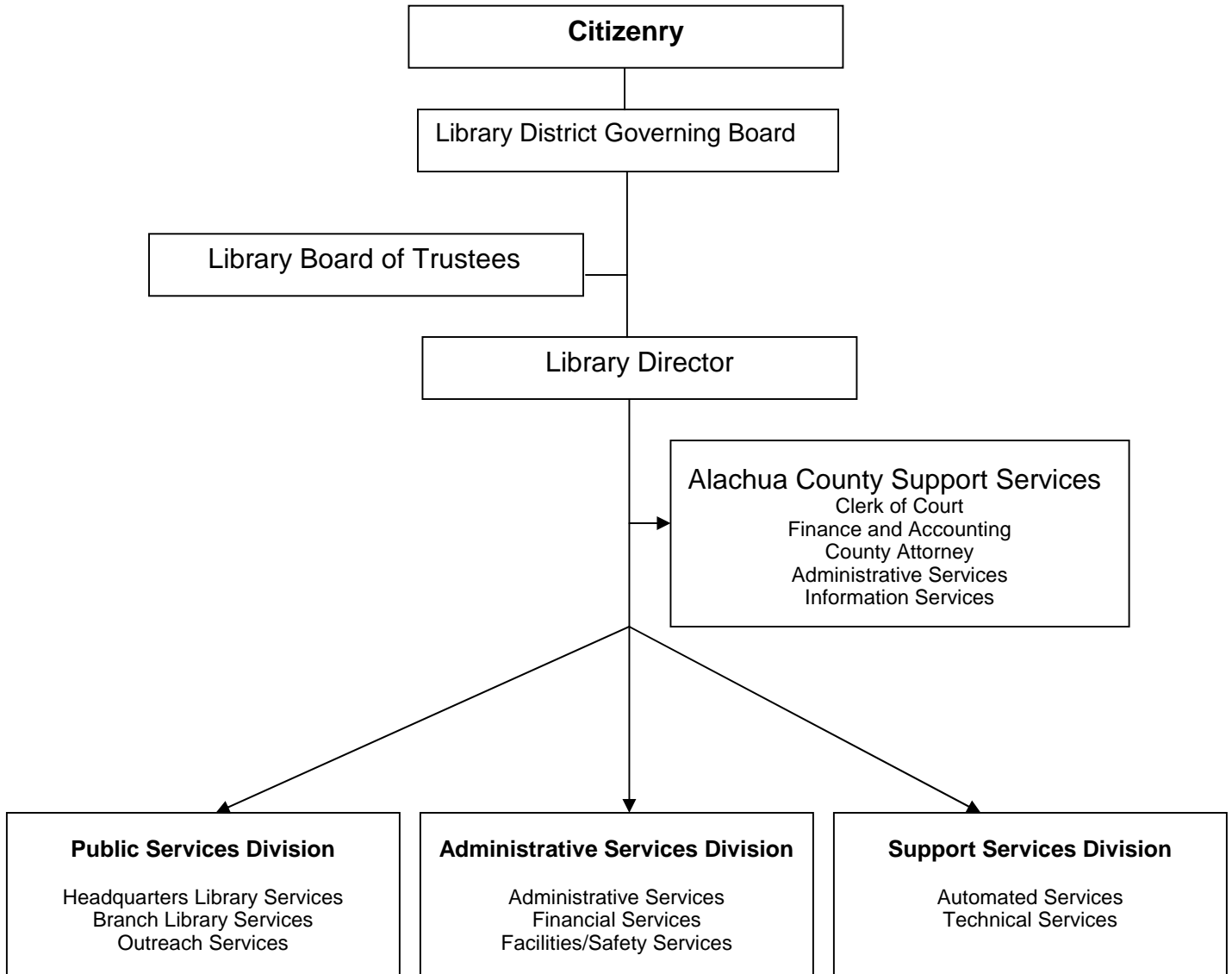


# Location of ACLD Agencies

## Headquarters and Branches 2009



**ALACHUA COUNTY LIBRARY DISTRICT  
ORGANIZATIONAL CHART FY 2009-2010**



## ***VISION, MISSION AND CORE VALUES***

### ***Vision***

Empowering minds, enriching lives

### ***Mission***

Education, Information and Entertainment

### ***We Value...***

- Diversity of people and ideas
- Free and equal access
- Excellent and innovative service
- Open exchange of ideas

In support of our core values, the Library District provides an environment where both patrons and staff shall be free from discrimination and harassment based upon race, color, religion, ethnicity, age, sex, sexual orientation, gender identity or gender expression, marital status, national origin or disability.

In addition, the Library District supports equal employment opportunities for all staff and applicants. Discrimination against any person in recruitment, examination, appointment, training, promotion or any other employee action because of political or religious opinions or affiliations, or because of race, color, ethnicity, age, sex, sexual orientation, gender identity or gender expression, marital status, national origin or disability is prohibited.

## ***ACLD MISSION STATEMENT***

*Adopted by the Board of Trustees on February 19, 2003*

*Adopted by the Governing Board on April 10, 2003*

The Alachua County Library District (ACLD) offers the residents of Alachua County:

- Access to materials in a variety of formats to meet their needs for general information, popular topics and titles, and recreational reading;
- Assistance and instruction in using Library resources to acquire information and enrichment;
- Information about the community and community issues and access to free civic, cultural and entertainment activities;
- Resource support for students in formal education, home schooling, vocational and preschool programs.

To achieve its mission the ACLD is committed to:

- A well-trained, highly knowledgeable and approachable staff;
- A collection of materials of ample depth and breadth to meet the needs of our diverse community;
- State-of-the-art information technology; and
- Facilities that are comfortable, welcoming, well maintained and well equipped.

***Strategic Directions:***  
***Community Focused & Continuously Improving Services***

**PRIORITIES**

1. **RESPONSIBLE MANAGEMENT** is the Library District's highest priority and results in all Alachua County residents receiving excellent and equitable library services that set a standard for Florida public libraries.
  - *The community has confidence in the management of the Library District, which strives to maximize the public's return on investment.*
2. **PROGRAMS & SERVICES** are diverse, community focused and continuously enhanced.
  - *Community members have services and programming that promote reading in order to expand knowledge, enrich lives, foster imagination and achieve individual success.*
3. **COLLABORATIONS** are fostered with community groups to develop partnerships, strengthen civic engagement, and promote library awareness.
  - *Community organizations have the participation, support and leadership of Library District staff who will work collaboratively to build a stronger community.*
4. **COLLECTIONS** reflect our diverse communities in the format, scope and depth necessary to meet current and anticipated needs and interests.
  - *Community members have multiple means of access to materials in a variety of formats that reflect their diverse needs for information, enrichment & entertainment.*
5. **LIBRARY ENVIRONMENTS** are welcoming community spaces used for many purposes.
  - *The community has library environments, physical and virtual, that are the welcoming, accessible, and safe places for individuals and groups -- "living rooms of the community."*
6. **STAFF MEMBERS** are empowered by an environment of teamwork and a culture of continuous improvement in order to provide excellent service.
  - *The community is served by library staff members who reflect the community and are well trained, motivated and customer-focused.*

## INITIATIVES & STRATEGIES

**1. RESPONSIBLE MANAGEMENT is the Library District's highest priority and results in all Alachua County residents receiving excellent and equitable library services that set a standard for Florida public libraries.**

- *The community has confidence in the management of the Library District, which strives to maximize the public's return on investment.*

**Initiative A:** Monitor community trends and evaluate services to ensure exemplary, efficient, effective, and relevant services are provided.

**Strategies:**

1. Analyze demographic patterns, usage statistics, community feedback and growth service areas through surveys, observations, discussions, focus groups, dialogs and statistics.
2. Utilize professional standards to assess service levels, options and directions for public library service.
3. Provide library services to communities, persons, or groups identified as currently not receiving an adequate level of service.
4. Support free public library access and services for all Florida residents.
5. Provide "exemplary" levels of service as identified in the Florida Library Association Standards for Public Libraries 2004

**Initiative B:** Provide responsible fiscal management of revenues, and operating and capital expenditures.

**Strategies:**

1. Prepare annual balanced operating and capital budgets based on realistic and conservative projections for current and future years.
2. Present operating budget recommendations to the Board of Trustees and Governing Board in accordance with local and state regulations.
3. Adhere to all Library District procurement, financial and budget policies and procedures
4. Obtain and manage financial resources to meet short and long term Library District goals.
5. Comply with accounting practices that will result in certification as a Comprehensive Annual Financial Report and as a Distinguished Budget.
6. Proactively seek opportunities for one-time and ongoing revenues from sources other than local property tax.
7. Collaborate with the Friends of the Library and Library Foundation to assist their fundraising efforts in support of the Library District.

**Initiative C:** *Work Smarter* and provide cost efficient and effective day-to-day management.

**Strategies:**

1. Implement policies and procedures that encourage efficient, effective, fiscally

responsible, and equitable library services.

2. Actively seek input from other governing bodies, community, private sector, union, and staff as needed to refine financial, personnel, and operational policies, practices, and plans.
3. Utilize technology to minimize the use of paper, provide better access to documents and information, and make efficient use of staff and patron time.
4. Evaluate cost and effectiveness of print versus electronic, including publicity, marketing, notices, mailings, reference resources, and serials.
5. Expand the use of web-based internal/external training and meetings.
6. Evaluate and implement new statistical gathering, analysis and reporting tools.
7. Provide support, processes and resources for staff to promptly identify and effectively address short or long term operational concerns.

**Initiative D:** Promote public awareness and increase the use of library services and resources.

**Strategies:**

1. Assess library services, programs and resources and develop District-wide and location specific marketing plans.
2. Identify and utilize effective publicity opportunities.
3. Provide public information, programs, and create or participate in promotional events to increase positive public awareness and use of Library District services.
4. Develop a Library District-wide calendar of events to efficiently plan for staff participation in community events.
5. Evaluate effectiveness of event participation, marketing benefits, and event turnout in terms of meeting the Library District's strategic priorities.

**2. PROGRAMS & SERVICES are diverse, community focused and continuously enhanced.**

- *Community members have services and programming that promote reading in order to expand knowledge, enrich lives, foster imagination and achieve individual success.*

**Initiative A:** Provide literacy, educational and informational services for all ages.

**Strategies:**

1. Enhance literacy services county-wide.
2. Support the goals of the United Way Success by Six Initiative with continuous evaluations and improvements of the Snuggle Up Centers and parent resource collections.
3. Support social services information needs through eGovernment services.
4. Develop family reading programs based on the Florida Humanities Council Prime Time project model.
5. Support computer literacy for all ages.

**Initiative B:** Provide age appropriate services to teens.

**Strategies:**

1. Enhance and extend high interest programs and services for teens in libraries, on-line and in the community.
2. Develop specialized staffing, skills and resources necessary for effective teen services.
3. Involve teens and solicit input for programs and services.

**Initiative C:** Provide services to senior citizens to meet their specific needs.

**Strategies:**

1. Offer programs and services of interest at outreach locations where Seniors gather, in libraries and/or online.
2. Involve senior citizens in planning and evaluation of library programs and services.

**Initiative D:** Reflect broad community interests in planning and providing programs and services.

**Strategies:**

1. Offer materials, services, programs and displays for targeted populations that reflect the cultural diversity of the community.
2. Develop local interest and local history projects appropriate to each community, with an emphasis on web-based access.

**Initiative E:** Fully implement a content rich website with highly interactive eBranch services.

**Strategies:**

1. Encourage Library District staff and the community to actively contribute content to provide relevant and useful information on the website.
2. Provide the tools and staff support for Library/patron interactive software application platforms.

3. Provide the necessary infrastructure and training to support demand for online eGovernment and other social services needs.

**Initiative F:** *Work Smarter* to enhance strategies to provide more effective services.

**Strategies:**

1. Develop services to increase access, convenience and self service options for patrons.
2. Continuously review, recommend and adapt workflow procedures to increase efficiency and effectively use new or changing technologies.
3. Implement patron self-service options, including an online calendar of events and meeting room reservations, RSS feeds, and self check-out.
4. Plan and implement new proactive models of customer service (i.e. roving reference services, dedicated download stations).
5. Develop and evaluate new ways to use volunteers to complement staff services.

**Initiative G:** Collect and analyze feedback from the community and use to make service recommendations.

**Strategies:**

1. Create a Long Range Planning process that includes community input.
2. Use online surveys to get feedback from in-house and remote users.
3. Identify communities in need of library services and develop plans to fill service gaps.
4. Develop strategies to solicit and analyze feedback from non-users.
5. Create opportunities for interactions with users and non-users, advisory groups, focus groups, community groups, either online and/or in person.
6. Review statistical data collection and analysis methods and recommend enhancements.

**Initiative H:** Actively market library programs and services.

**Strategies:**

1. Investigate ways to more effectively publicize the Library District and to target specific services, including online services via the eBranch.
2. Market materials, services and programs with signage designed for improved visibility.
3. Investigate new sources of program support and sponsorship.

**3. COLLABORATIONS are fostered with community groups to develop partnerships, strengthen civic engagement and promote library awareness.**

- *Community organizations have the participation, support and leadership of Library District staff who will work collaboratively to build a stronger community.*

**Initiative A:** Collaborate on joint programs and projects with organizations in the government, not-for-profit and private sectors.

**Strategies:**

1. Develop a District-wide information resource of staff who interact with community groups, and identifies their level of involvement and expertise.
2. Emphasize eGovernment services and the provision of social services information.
3. Investigate, review and implement effective means to promote and distribute consumer health information.
4. Target organizations where collaboration has mutual benefits and develop strategies to engage in potential collaborations.

**Initiative B:** Actively engage in library outreach services appropriate for the community.

**Strategies:**

1. Work closely with schools and Senior citizen centers to meet needs jointly identified.
2. Participate in outreach events to targeted community groups.
3. Provide access to library materials through satellite collections located in community centers, hospitals, day care facilities or other organizations.

**Initiative C:** Gather and disseminate information on community issues.

**Strategies:**

1. Explore and implement strategies for collection and dissemination of information pertinent to the community.
2. Attend meetings of civic or service organizations, local government, and chambers of commerce and actively participate or promote library services.

**4. COLLECTIONS reflect our diverse communities in the format, scope and depth necessary to meet current and anticipated needs and interests.**

- *Community members have multiple means of access to materials in a variety of formats that reflect their diverse needs for information, enrichment & entertainment.*

**Initiative A:** Develop collections for targeted populations and projects.

**Strategies:**

1. Select, order, and process collections for new or expanded deposit collection sites and branches.
2. Evaluate collections, subject and genre materials for targeted populations based on use.
3. Plan and implement projects to collect and make local history available in formats that are conveniently accessible.
4. Develop online collections and downloadable resources accessible through the eBranch.
5. Evaluate existing literacy collections in all sites and plan for enhancements.
6. Update the Library District's "Collection Development and Maintenance Policy" to better capture the Library District's evolving priorities, and include electronic resources, patron needs and requests, greater flexibility in making collection decisions, and proactive processes for patron input.

**Initiative B:** *Work Smarter* and enhance strategies to make materials more accessible.

**Strategies:**

1. Evaluate and organize existing spaces to accommodate the changing needs of users and to feature high use materials.
2. Evaluate the effectiveness of floating collections.
3. Evaluate and implement interactive products that allow users to rate and review materials and create custom lists.
4. Evaluate, implement and analyze the use of services for increased material processing efficiency.
5. Continuously improve the integrity and usability of the District's catalog.
6. Implement a serials module and develop a plan to enhance management of serials collection.
7. Use effective methods to protect and preserve the collection.

**Initiative C:** Collect and analyze data on use of the collections.

**Strategies:**

1. Utilize online surveys to get feedback from in-house and remote users.
2. Develop strategies to solicit and analyze feedback from non-users.
3. Use statistical reports to analyze data on usage of specific collections, electronic resources and locations.
4. Identify ways for users to have input in collection data analysis.

**Initiative D:** Actively market collections and information resources.

**Strategies:**

1. Develop and implement a plan to enhance display marketing and directional signage.
2. Enhance and coordinate promotion of the collection online and in person (i.e. book talks, reading discussion groups, book displays, new reader's advisory tools and informational brochures, RSS feeds, user initiated tags and reviews).
3. Use patron and staff created reviews, ratings, and tags to promote materials
4. Identify venues (online and in person) to distribute information about library materials to new audiences.

**5. LIBRARY ENVIRONMENTS are welcoming community spaces used for many purposes.**

- *The community has library environments, physical and virtual, that are welcoming, accessible, and safe places for individuals and groups -- “living rooms of the community.”*

**Initiative A:** Ensure the accessibility and safety of users and staff through continuously enhanced safety planning and practices.

**Strategies:**

1. Continuously evaluate disaster preparedness, safety, and security policies/practices with input by staff, the community, law enforcement, fire officials, risk managers and the Alachua County Emergency Operations Center.
2. Train staff to implement disaster preparedness, safety and security policies/practices, and to appropriately respond and report.
3. Promote Internet safety for library users of all ages.
4. Comply with the Americans with Disabilities Act (ADA) to ensure the accessibility of library services.
5. Monitor indoor air quality, energy efficiency, noise levels, and general cleanliness to ensure environmental conditions are conducive to staff and patron usage and comfort, and to protect the materials collection.

**Initiative B:** *Work Smarter* and develop strategies to continuously enhance well maintained, cost effective and welcoming environments.

**Strategies:**

1. Evaluate library buildings and equipment routinely with an emphasis on scheduled preventative maintenance.
2. Continuously assess, with user input, the facilities, equipment and eBranch to maintain a welcoming atmosphere that meets the needs of all users.
3. Continuously review workflow and user traffic patterns for efficiency and adapt staff work areas to meet needs.
4. Investigate cost effective and efficient communication services to facilitate better staff response time and new models of customer service.
5. Implement energy efficient, environment-friendly, and resource saving measures.

**Initiative C:** Provide technical resources, hardware, software and strong network infrastructure to meet continually increasing demand for access to online library services and resources.

**Strategies:**

1. Identify and plan for upgrades, products, and subscriptions that interface with the Integrated Library System.
2. Continuously assess patron and staff needs for computer workstations and software, and plan and budget for identified enhancements.
3. Meet network capacity demand to support the technology needs of staff and users.

**Initiative D:** Collect and analyze community and staff feedback to evaluate Library District spaces, physical and virtual, and identify service gaps.

**Strategies:**

1. Utilize online surveys to get feedback from in-house and remote users.
2. Develop strategies to solicit and analyze feedback from users and non-users, advisory groups, focus groups, community groups, either online and/or in person.
3. Identify service gaps and implement plans to address the need for new and expanded facilities or services.
4. Evaluate trends in meeting room use and develop strategies to maximize the use of meeting spaces.

**Initiative E:** Actively market the physical and virtual Library District.

**Strategies:**

1. Develop a thorough marketing plan with staff and community input.
2. Implement new methods to promote the use of Library District services, especially to the non-user and underserved members of the community.
3. Identify community partners suitable for joint promotion opportunities.
4. Identify venues (online and in person) to distribute information about library services to new or low-use audiences.

**6. STAFF MEMBERS are empowered by an environment of teamwork and a culture of continuous improvement to provide excellent service.**

- *The community is served by library staff members who reflect the community and are well trained, motivated and customer-focused.*

**Initiative A:** Promote an agile organizational culture of empowerment, enhanced teamwork, effective project management, and customer oriented change readiness.

**Strategies:**

1. Define and promote success factors needed to create and sustain the desired organizational culture.
2. Enhance communication with staff.
3. Promote opportunities for cross training in a variety of ways such as, job shadowing and job exchanges, internal mentoring and enhanced committee structures.
4. Include staff to develop practices, and policy and procedure interpretations that benefit the public, staff, and the Library District

**Initiative B:** Encourage and support staff training and coaching using a variety of formats.

**Strategies:**

1. Continuously enhance District-wide, division and staff training plans.
2. Provide opportunities internally for training on products, services, resources, policies and procedures.
3. Provide opportunities for staff to develop the technical skills necessary to plan and provide services.
4. Encourage staff training and professional development through the participation in outside workshops, meetings, conferences and library exchanges.
5. Contribute regional leadership in continuing education and training.

**Initiative C:** Ensure excellent library service by encouraging staff promotional opportunities and implementing practices to retain or recruit the best available personnel.

**Strategies:**

1. Ensure staff have competitive salaries and benefits.
2. Encourage lifetime careers in library work.
3. Encourage and support staff participation in professional affiliations.
4. Encourage in-house promotions by providing staff with training and job enhancement opportunities.
5. Recruit the highest caliber staff by identifying traditional and non-traditional applicant resources.

**Initiative D:** *Work Smarter* and develop strategies to provide exemplary library services through cost-effective staffing and scheduling.

**Strategies:**

1. Identify and use methods for assessing staffing schedules to ensure that adequate staffing is available at all times.

2. Develop District-wide staffing plan that ideally meets the inherent quality and exemplary quantity standard identified in the Florida Library Association Standards for Public Libraries 2004.
3. Support a comprehensive volunteer program.
4. Implement a workload study to determine needs for placement and training of volunteers to complement staff.
5. Develop a program to recognize staff exemplifying Work Smarter initiatives.

**Initiative E:** Collect and analyze feedback from staff to promote participation in continuous improvement.

**Strategies:**

1. Utilize surveys to get feedback from staff at all levels.
2. Provide opportunities for formal and informal discussions about training needs.
3. Encourage and solicit feedback on training.

## **APPENDICES**

Note: In FY 2007-08, Alachua County's population exceeded 250,000 for the first time. In the following appendices, ACLD's statistics are compared to Public Library Data Service statistics for populations 250,000 to 499,999, using public library data from FY 2006-07. Until FY 2007-08, we were compared to populations 100,000 to 249,999 and represented one of the library systems serving larger populations in our size category.

**This page purposely left blank.**

**ALACHUA COUNTY LIBRARY DISTRICT  
PROJECTED LIBRARY SERVICE LEVELS <sup>a.</sup>**

	HEADQUARTERS LIBRARY	LARGE BRANCH	MEDIUM BRANCH	SMALL BRANCH	POPULAR BRANCH	COUNTY JAIL	BOOK-MOBILE	DEPOSIT/STATION
Population Served	County-wide	50-100,000 (5 mile radius)	15-50,000 (5 mile radius)	5-15,000 (5 mile radius)	2-5,000 (small rural community)	Inmates	Not applicable	Not applicable
Service Hours per Week	68	58	50	40	40	20	20	Up to 20
Size in Square Ft.	75,000-100,000	15,000-25,000	5,000-15,000	3,000-5,000	1,000-3,000	2,000	100-250+	0-200
Volumes in Collection	400,000+ (depending on branch collections)	75,000-125,000	37,000-75,000	13,000-37,000	up to 13,000	up to 10,000	4,000-6,000	up to 5,500
Programming Hours (advertised)	5-10 per week	5-10 per week	4-8 per week	1-2 per week	1 per week	Special only	Special only	Special only
Average Monthly Circulation	90,000	35,000	15,000	7,000	2,000	1,000	2,000	1,000
Average Monthly Reference Questions	10,000	5,000	3,000	1,000	400	b.	b.	Not applicable
In-Person Reference Service	Comprehensive	In quantities proportional to size of population served and available resources			Limited	Limited	Limited	Not applicable
Telephone Reference Service	Comprehensive	In quantities proportional to size of population served and available resources.				Not applicable	Not applicable	Not applicable

a. Service Levels are specific to each type of agency in order to make the most effective use of resources in a centralized library system.  
b. No separate totals for these services.

**ALACHUA COUNTY LIBRARY DISTRICT  
 2007 – 2008 SERVICE LEVELS**

	HEADQUARTERS LIBRARY	MILLHOPPER BRANCH (Large Branch)	TOWER ROAD BRANCH (Large Branch)	ALACHUA BRANCH (Small Branch)	HAWTHORNE BRANCH (Small Branch)	HIGH SPRINGS BRANCH (Small Branch)
Population Served <sup>a.</sup>	217,954	86,275	61,793	7,858	3,221	6,274
Service Hours per Week	66	60.5	60.5	48	48	49
Size in Square Ft	78,000	15,000	15,000	11,800	5,000	5,000
Volumes in Collection	470,594 <sup>c.</sup>	120,468	109,761	39,854	40,857	34,329
Average Programming Hours/Week (advertised)	9.2	7.13	2.73	.58 <sup>d.</sup>	3.25	3.91
Average Monthly Circulation	90,682 <sup>e.</sup>	55,191	35,850	9,390	8,132	10,520
Average Monthly Reference Questions <sup>f.</sup>	25,108 <sup>g.</sup>	6,643	6,616	1,702	1,627	2,380
In-Person Reference Service	Comprehensive	In quantities proportional to size of population served and available resources				
Telephone Reference Service	Comprehensive	In quantities proportional to size of population served and available resources				
E-mail Reference Service	Comprehensive	E-mail Reference Service is a district-wide service provided by the Headquarters Library.				

a. 2000 Census of Population and Housing, North Central Florida Regional Planning Council. Five-mile radius.

b. Newberry Branch increased their weekly public service hours from 40/week to 48/week in February 2008.

c. Includes 40,262 in online holdings.

d. Alachua Branch started facilities expansion in FY 06-07 and moved temporarily into a smaller facility. No meeting room availability from July 2007 – July 2008. The expanded facility reopened August 2008.

e. Includes Homebound service and online renewals by Patrons.

f. ACLD definition of Reference transactions aligns with that of the American Library Association's Output Measures for Public Libraries.

g. Includes virtual reference questions.

**ALACHUA COUNTY LIBRARY DISTRICT  
 2007 – 2008 SERVICE LEVELS**

	ARCHER BRANCH (Small Branch)	MICANOPY BRANCH (Popular Branch)	NEWBERRY BRANCH (Small Branch)	WALDO BRANCH (Popular Branch)	COUNTY JAIL LIBRARY	BOOKMOBILE	DEPOSIT/ STATION (other Outreach Programs)
Population Served <sup>a.</sup>	3,926	1,706	5,033	2,634	Inmates	Not Applicable	Not Applicable
Service Hours per Week	40	30	48 <sup>b.</sup>	30	40	50	Not Applicable
Size in Square Ft	3,500	1,800	3,500	1,155	1,214	480	Not Applicable
Volumes in Collection	22,274	15,792	23,973	10,905	27,355	8,000-12,000 (from HQ Collection)	Up to 5000 (from HQ Collection)
Average Programming Hours/Week (advertised)	3.67	.41	1.67	0.50	Special Only	Special Only	Special Only
Average Monthly Circulation	5,804	4,411	7,476	2,687	1,970	4,809	1,490
Average Monthly Reference Questions <sup>f.</sup>	1,112	480	657	429	302	164	Not Applicable
In-Person Reference Service	Limited	Limited	Limited	Limited	Limited	Limited	Not Applicable
Telephone Reference Service	In quantities proportional to size of population served and available resources.				Not Applicable	Not Applicable	Not Applicable
E-mail Reference Service	E-mail Reference Service is a district-wide service provided by the Headquarters Library.						

a. 2000 Census of Population and Housing. North Central Florida Regional Planning Council. Five-mile radius.  
 b. Newberry Branch increased their weekly public service hours from 40/week to 48/week in February 2008.  
 c. Includes 40,262 in online holdings.  
 d. Alachua Branch started facilities expansion in FY 06-07 and moved temporarily into a smaller facility. No meeting room availability from July 2007 – July 2008. The expanded facility reopened August 2008.  
 e. Includes Homebound service and on-line renewals by Patrons.  
 f. ACLD definition of Reference transactions aligns with that of the American Library Association's Output Measures for Public Libraries.  
 g. Includes virtual reference questions.

**ALACHUA COUNTY LIBRARY DISTRICT  
 SERVICE HOURS PER WEEK AND SQUARE FOOTAGE OF FACILITIES  
 Fiscal Years 2002 – 2009**

<b>LOCATION</b>	<b>2002- 2003</b>	<b>2003- 2004</b>	<b>2004- 2005</b>	<b>2005- 2006</b>	<b>2006- 2007</b>	<b>2007- 2008</b>	<b>2008- 2009</b>
<b>HEADQUARTERS</b>							
Service Hours/Week	62	62	62	66	66	66	66
Sq. Ft. of Facility	78,000	78,000	78,000	78,000	78,000	78,000	78,000
<b>MILLHOPPER</b>							
Service Hours/Week	55	55	55	60.5	60.5	60.5	60.5
Sq. Ft. of Facility	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOWER ROAD</b>							
Service Hours/Week	55	55	55	60.5	60.5	60.5	60.5
Sq. Ft. of Facility	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>ALACHUA</b>							
Service Hours/Week	44	44	44	48	48	48	48
Sq. Ft. of Facility	5,150	5,150	5,150	5,150	5,150	11,800*	11,800
<b>HAWTHORNE</b>							
Service Hours/Week	44	44	44	48	48	48	48
Sq. Ft. of Facility	5,000	5,000	5,000	5,000	5,000	5,000	5,000
<b>HIGH SPRINGS</b>							
Service Hours/Week	44	44	49**	49	49	49	49
Sq. Ft. of Facility	5,000	5,000	5,000	5,000	5,000	5,000	5,000
<b>ARCHER</b>							
Service Hours/Week	40	40	40	40	40	40	40
Sq. Ft. of Facility	3,500	3,500	3,500	3,500	3,500	3,500	3,500
<b>MICANOPY</b>							
Service Hours/Week	30	30	30	30	30	30	30
Sq. Ft. of Facility	1,800	1,800	1,800	1,800	1,800	1,800	1,800
<b>NEWBERRY</b>							
Service Hours/Week	40	40	40	40	40	48***	48
Sq. Ft. of Facility	3,500	3,500	3,500	3,500	3,500	3,500	3,500
<b>WALDO BRANCH</b>							
Service Hours/Week	30	30	30	30	30	30	30
Sq. Ft. of Facility	1,155	1,155	1,155	1,155	1,155	1,155	1,155
<b>JAIL LIBRARY</b>							
Service Hours/Week	40	40	40	40	40	40	40
Sq. Ft. of Facility	1,214	1,214	1,214	1,214	1,214	1,214	1,214
<b>Total Square Footage District-wide</b>	<b>134,319</b>	<b>134,319</b>	<b>134,319</b>	<b>134,319</b>	<b>134,319</b>	<b>140,969</b>	<b>140,969</b>

\*Alachua Branch increased their square footing in FY 07-08 from 5,150 to 11,800.

\*\*High Springs Branch increased their weekly public service hours from 44/week to 49/week on 7/2/05

\*\*\*Newberry Branch increased their weekly public service hours from 40/week to 48/week in February 2008

**ALACHUA COUNTY LIBRARY DISTRICT  
 Fiscal Years 2006 – 2007 and 2007 – 2008  
 COMPARISON TO NATIONAL PUBLIC LIBRARY STATISTICS**

MEASURE	ACLD 2006-2007 a.		ACLD 2007-2008 b.		Other Libraries Serving Populations 250,000- 499,999 c.			
					Upper Quartile		Mean or Average	
Borrowers (Registered)	188,666	72.6% of population	196,707	77.9% of population	244,347	66.8% of population	190,304	53.1% of population
Circulation	2,838,268	11.5 per capita	2,860,938	11.3 per capita	3,369,510	10.54 per capita	2,699,368	7.79 per capita

Collection Holdings:

• Titles in Collection	312,704	1.26 per capita	314,855	1.25 per capita	N/A	N/A	N/A	N/A
• Volumes in Collection	928,480	3.75 per capita	916,162	3.63 per capita	973,983	2.96 per capita	911,119	2.57 per capita
• Collection Turnover (Circ/Holdings)	3.06		3.12		4.19		3.34	
• In-Library Materials Use	N/A <sup>d.</sup>	N/A <sup>d.</sup>	N/A <sup>d.</sup>	N/A <sup>d.</sup>	1,053,221	3.04 per capita	1,001,025	2.80 per capita

Interlibrary Loans

• Provided to Others	4,713		5,701		11,212		31,407	
• Received from Others	2,892		2,647		11,800		32,117	

Programs:

• Number	1,825		1,954		N/A		N/A	
• Attendance	59,328		57,715		107,325		82,652	

Reference Questions	508,447	2.05 per capita	566,638	2.25 per capita	488,498	1.50 per capita	420,919	1.18 per capita
------------------------	---------	--------------------	---------	--------------------	---------	--------------------	---------	--------------------

Visits by Patrons	1,286,272	5.20 per capita	1,353,804	5.36 per capita	2,111,673	6.15 per capita	1,654,798	4.72 per capita
-------------------	-----------	--------------------	-----------	--------------------	-----------	--------------------	-----------	--------------------

a. Population 247,561. Estimate 2007. Bureau of Economic and Business Research, College of Business Administration, University of Florida.  
 b. Population 252,388. Estimate 2008. Bureau of Economic and Business Research, College of Business Administration, University of Florida.  
 c. Public Library Data Service Statistical Report 2008. Public Library Association, American Library Association, 2008. Data reflects 2006-2007 fiscal year.  
 d. In Library Materials Use statistical information not collected for Fiscal Year 2006-2007 or 2007-2008.

**ALACHUA COUNTY LIBRARY DISTRICT FISCAL YEARS 2005/06 - 2007/08  
COMPARISON TO STANDARDS FOR FLORIDA PUBLIC LIBRARIES  
AND TO PUBLIC LIBRARIES NATIONALLY**

	STANDARDS FOR FLORIDA PUBLIC LIBRARIES <sup>a</sup>	NATIONAL COMPARISON (Libraries serving population 250,000-499,999) <sup>b</sup>		ALACHUA COUNTY LIBRARY DISTRICT FY 2005-06	ALACHUA COUNTY LIBRARY DISTRICT FY 2006-07	ALACHUA COUNTY LIBRARY DISTRICT FY 2007-08
		Upper Quartile [75%]	Mean or Average			
PROFESSIONAL STAFF (Masters Degree)	Essential: Min. 1 per Administrative Unit Enhanced: Min. 1 at each location Exemplary: 1/3 of FTEs	58.0 (FTE)	44.3 (FTE)	54.75 (FTE)	55.75 (FTE)	57.75 (FTE)
SUPPORT STAFF (excluding Plant Maintenance)	No quantifiable standards	158.8 (FTE)	126.4 (FTE)	124.80 (FTE)	125.04 (FTE)	123.86 (FTE)
TOTAL STAFF (excluding Plant Maintenance)	Essential: .3 FTEs per 1000 pop. Enhanced: .5 FTEs per 1000 pop. Exemplary: .6 FTEs per 1000 pop.	N/A	N/A	.75 FTE per 1,000 population	.73 FTE per 1,000 population	.72 FTE per 1,000 population
ITEMS (VOLUMES)	Essential: 2.0 per capita Enhanced: 3.0 per capita Exemplary: 4.0 per capita (for 100,001-750,000 pop.)	2.96 per capita	2.57 per capita	4.0 per capita <sup>c</sup>	3.75 per capita <sup>d</sup>	3.63 per capita <sup>e</sup>
MATERIALS BUDGET AS A PERCENT OF OPERATING BUDGET	State-wide average benchmark collected and reported annually by the Florida Division of Library and Information Services. FY 2004-2005: 14.79% FY 2005-2006: 14.11% FY 2006-2007: 13.74% <sup>f</sup>	16.0	13.5	12.17%	12.79%	12.96%
HOURS OF SERVICE PER WEEK	Essential: 40 hours/week Enhanced: 68 hours/week Exemplary: 76 hours/week	N/A	N/A	62 hours, 7 days (Headquarters)	66 hours, 7 days (Headquarters)	66 hours, 7 days (Headquarters)
FACILITIES	Essential: 0.60 sq.ft. per capita Enhanced: 0.70 sq.ft. per capita Exemplary: 1.0 sq.ft. per capita (for 100,001-750,000 pop.)	0.69 sq. ft. per capita <sup>g</sup>	0.61 sq. ft. per capita <sup>g</sup>	.55 sq. ft. per capita	.56 sq. ft. per capita	.56 sq. ft. per capita

a. Standards for Florida Public Libraries 2004, Florida Library Association, 2004.

b. Public Library Data Service Statistical Report 2008. Public Library Association, American Library Association, Chicago, 2008. Data reflects 2006-2007 fiscal year for public libraries serving populations 250,000 – 499,999.

c. Population figure 243,779 (Alachua County). Estimate 2006, Bureau of Economic and Business Research, College of Business Administration, University of Florida.

d. Population figure 247,561 (Alachua County). Estimate 2007, Bureau of Economic and Business Research, College of Business Administration, University of Florida.

e. Population figure 252,388. (Alachua County). Estimate 2008, Bureau of Economic and Business Research, College of Business Administration, University of Florida.

f. Florida Department of State. State Library & Archives of Florida. 2008 Florida Library Directory with Statistics, FY 2006-2007 Public Library Data, Table 6, Expenditures by Category. [http://dls.dos.state.fl.us/bld/research\\_office/2008LibraryDirectory/index.cfm](http://dls.dos.state.fl.us/bld/research_office/2008LibraryDirectory/index.cfm).

g. Public Library Data Service Statistical Report 2002. Public Library Association, American Library Association, 2002. Data reflects 2000-2001 fiscal year for public libraries serving populations 100,000 - 249,999. Public Library Facilities Survey compiled in 2002, but is not compiled on an annual basis.

**ALACHUA COUNTY LIBRARY DISTRICT  
FLEET REPLACEMENT PLAN  
FISCAL YEARS 2008-2014**

Department	Vehicle	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Facilities	Step Van for Facilities (Old BK III) (85); Purchased 1985 Vehicle #801	X	X	X	Remodel X	X	X
Outreach	BK I Trailer (87) Purchased 1987 Vehicle #852	XX	Remodel	XX	XX	XX	XX
Outreach	Tractor for BK I (98) (International); Purchased 1998 Vehicle #991	X	X	X	X	X	X
Outreach	BK II Trailer (89) Purchased 1989 Vehicle #902	XX	XX	Remodel	XX	XX	XX
Outreach	Tractor for BK II (01) (International) Purchased 2001 Vehicle #014	X	X	X	X	X	X
Facilities	Dump Truck (Ford F-350) (89) Purchased 1990 Vehicle #901	X	X	X	Remodel X	X	X
Outreach	Step Van for Delivery (92) Purchased 1992 Vehicle #923	Purchase/ Send #923 To Facilities X					
Facilities	Step Van for Delivery (92) Purchased 1992 Vehicle #923	Receive Vehicle #923 from Outreach	X	X	X	X	X
Outreach	Replacement of vehicle #923 Vehicle # to be assigned	Purchase X	X	X	X	X	X
Facilities	Truck (Ford F-150) (94) Purchased 1994 Vehicle #941	Surplus					
Facilities	Replacement of vehicle #941 Vehicle # to be assigned	Purchase X	X	X	X	X	X
Facilities	Mini Van (96) Purchased 1996 Vehicle #961	X	Surplus				
Facilities	Replacement of vehicle #961 Vehicle # to be assigned		Receive #011 from motor pool X	X	X	X	X
Facilities	Truck (GMC 1500) (97) Purchased 1997 Vehicle #971	X	X	Surplus			

"Key" to Replacement Plan: X = Own this vehicle in the designated year, XX = Trailer, Surplus = Sell vehicle in the designated year.

**ALACHUA COUNTY LIBRARY DISTRICT  
FLEET REPLACEMENT PLAN  
FISCAL YEARS 2008-2014  
(continued)**

Department	Vehicle	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Facilities	Replacement of vehicle #971 Vehicle # to be assigned			Purchase X	X	X	X
Outreach	Chevy Mini-Van Delivery (99) Purchased 1999 Vehicle #001	X	Surplus				
Outreach	Replacement of vehicle #001 Vehicle # to be assigned			Purchase X	X	X	X
Facilities	Truck (1/2 Ton Pick-up ) (002) Purchased 2000 Vehicle #002	X	X	X	Surplus		
Facilities	Replacement of vehicle #002 Vehicle # to be assigned				Purchase X	X	X
Motor Pool	Mini Van (01) Purchased 2001 Vehicle #011	X	Send #011 to Facilities				
Motor Pool	Replacement vehicle #011 Vehicle # to be assigned		Purchase X	X	X	X	X
Motor Pool	Mini Van (01) Purchased 2001 Vehicle #012	X	Send #012 To Outreach X				
Outreach	Replacement of vehicle #012 Vehicle # to be assigned		Purchase X	X	X	X	X
Facilities	Truck (1/2 ton Pick-up) Dodge 2001 Vehicle #013	X	X	X	Surplus		
Facilities	Replacement of vehicle #013 Vehicle # to be assigned				Purchase X	X	X
Facilities	Mini Van (03) Purchased 2003 Vehicle #031	X	X	X	X	Surplus	
Automated Services	Replacement of vehicle #031 Vehicle # to be assigned					Purchase X	X
Automated Services	Ford E250 Van Purchased 2004 Vehicle #041	X	X	X	X	X	X
Automated Services	GM Van Purchased 2005 Vehicle #051	X	X	X	X	X	Surplus

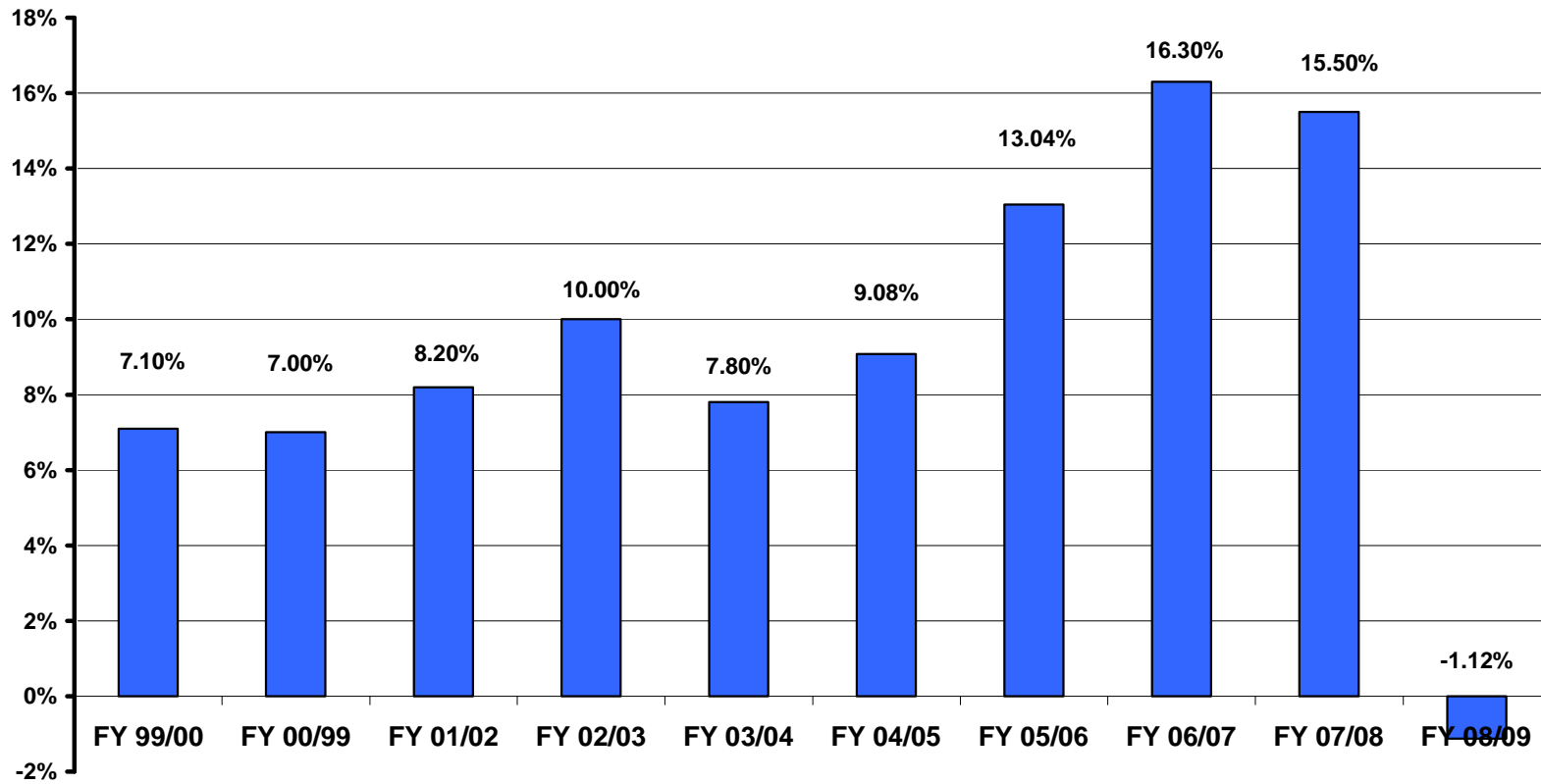
"Key" to Replacement Plan: X = Own this vehicle in the designated year, XX = Trailer, Surplus = Sell vehicle in the designated year.

**ALACHUA COUNTY LIBRARY DISTRICT  
FLEET REPLACEMENT PLAN  
FISCAL YEARS 2008-2014  
(continued)**

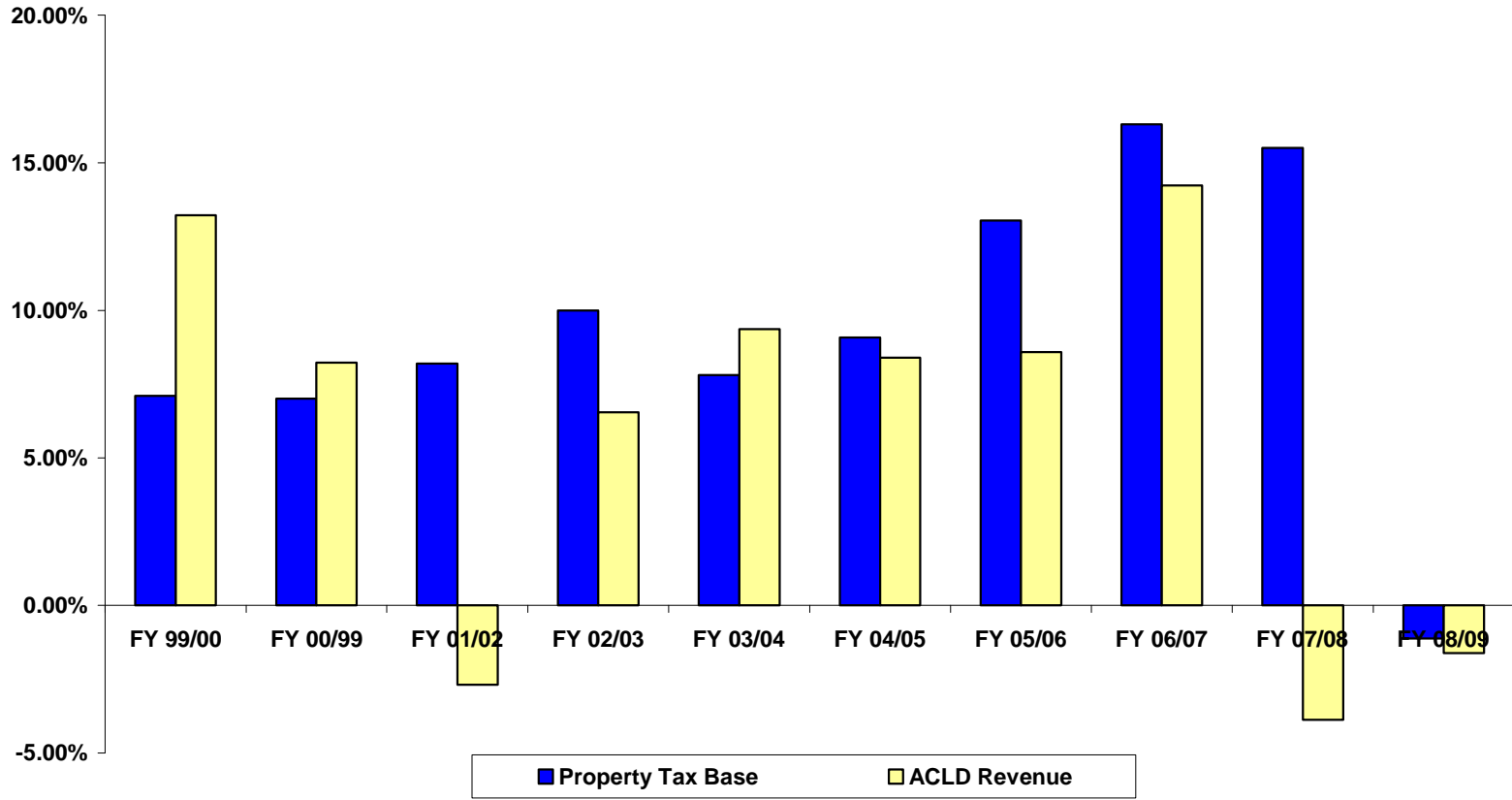
Department	Vehicle	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Motor Pool	Replacement vehicle #051 Vehicle#						Purchase X
Facilities	Chevy pick up Purchased 2006 Vehicle #061	X	X	X	X	X	Surplus
Facilities	Replacement vehicle #061 Vehicle # to be assigned						Purchase X
Facilities	Truck ( 1/2 ton Pick-up ) Purchased 2007 Vehicle # 71	X	X	X	X	X	X
Motor Pool	Vehicle #091	X	X	X	X	X	X
		2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
<b>TOTAL IN SERVICE</b>		20	20	20	20	20	20

"Key" to Replacement Plan: X = Own this vehicle in the designated year, XX = Trailer, Surplus = Sell vehicle in the designated year.

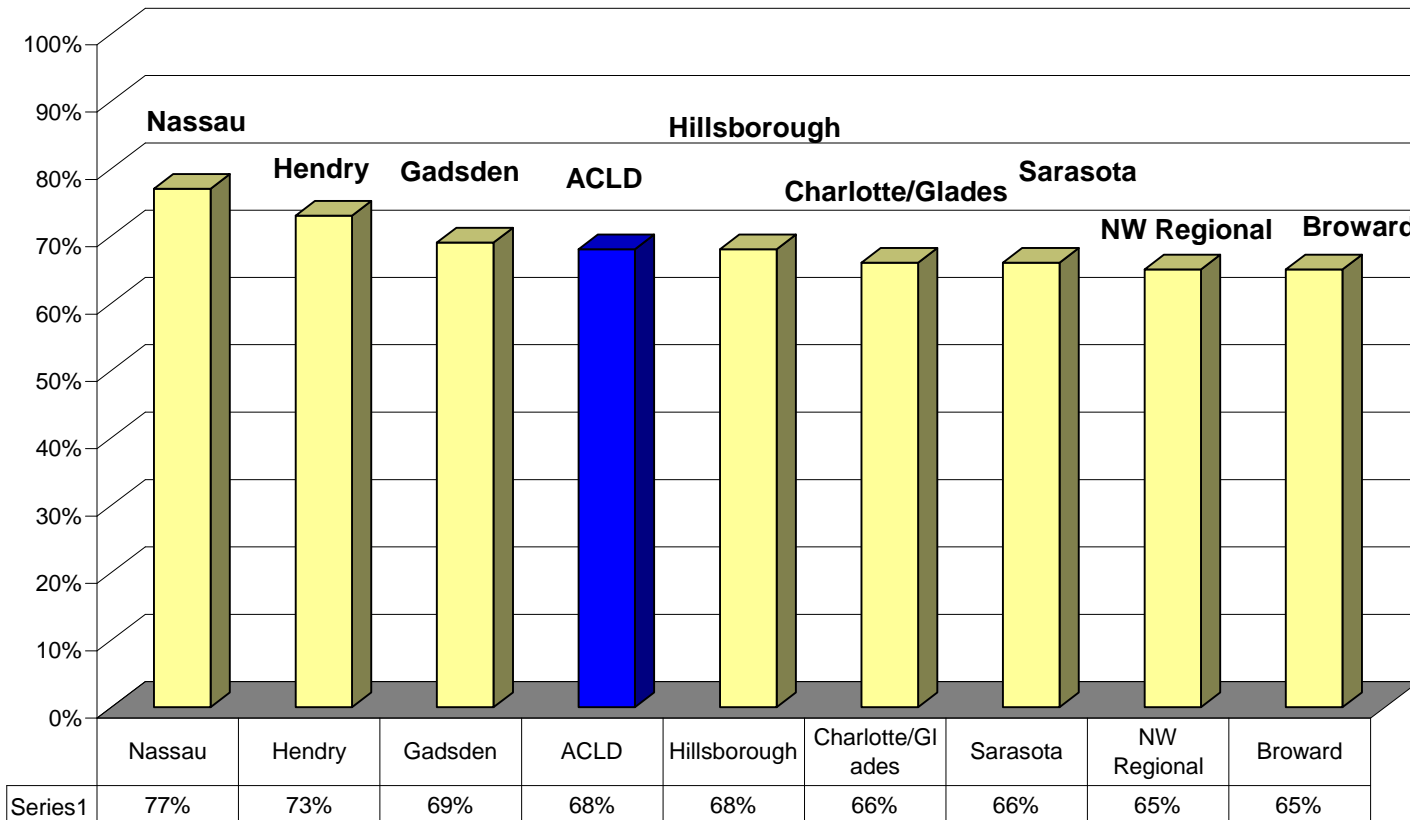
# ALACHUA COUNTY TAX BASE GROWTH FY 2000 THROUGH FY 2009



### Property Tax Base and ACLD Revenue Comparison FY 2000 - FY 2009



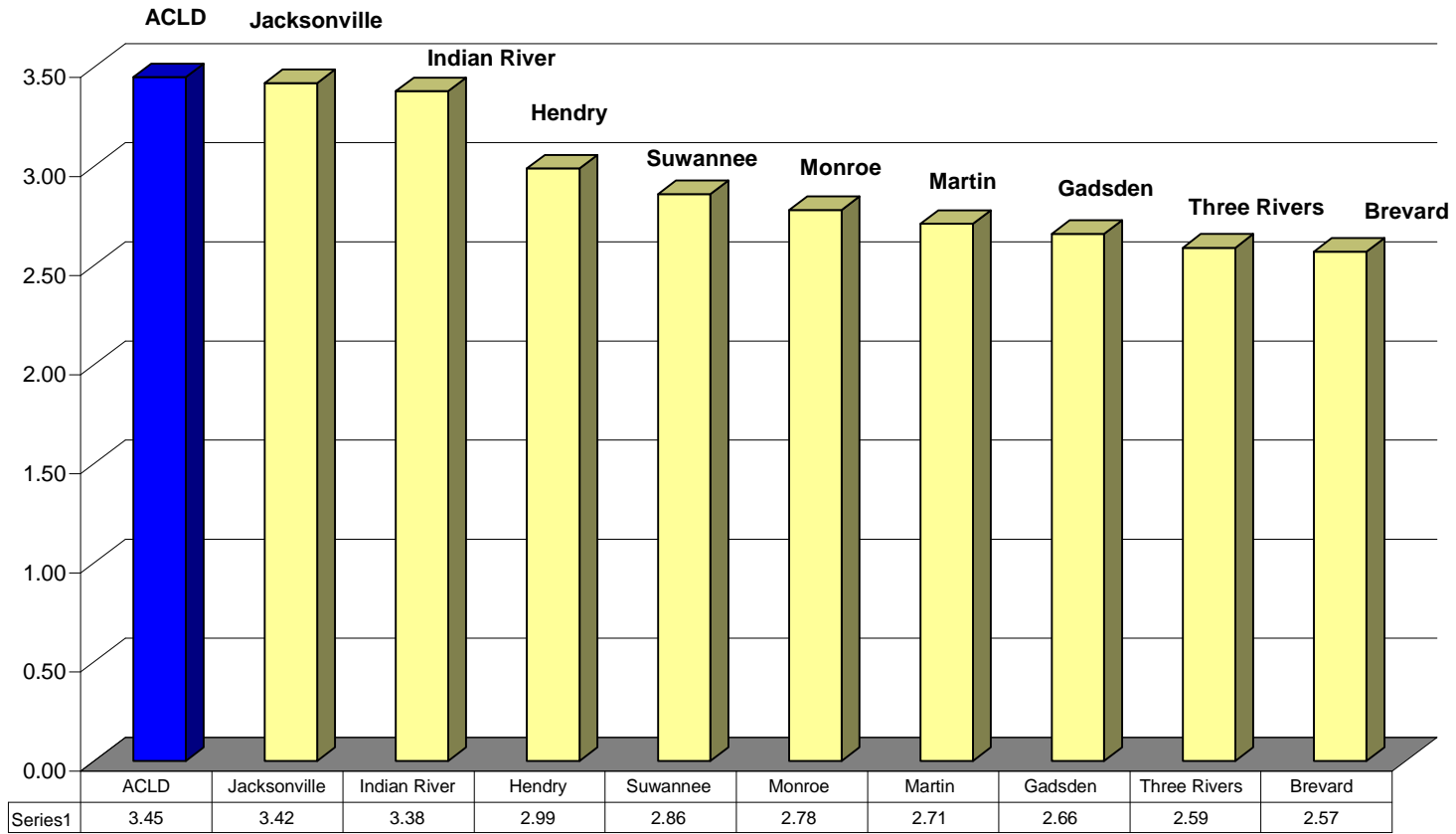
## Registered Borrowers % of Population Top Ten Florida Libraries FY 2006/07



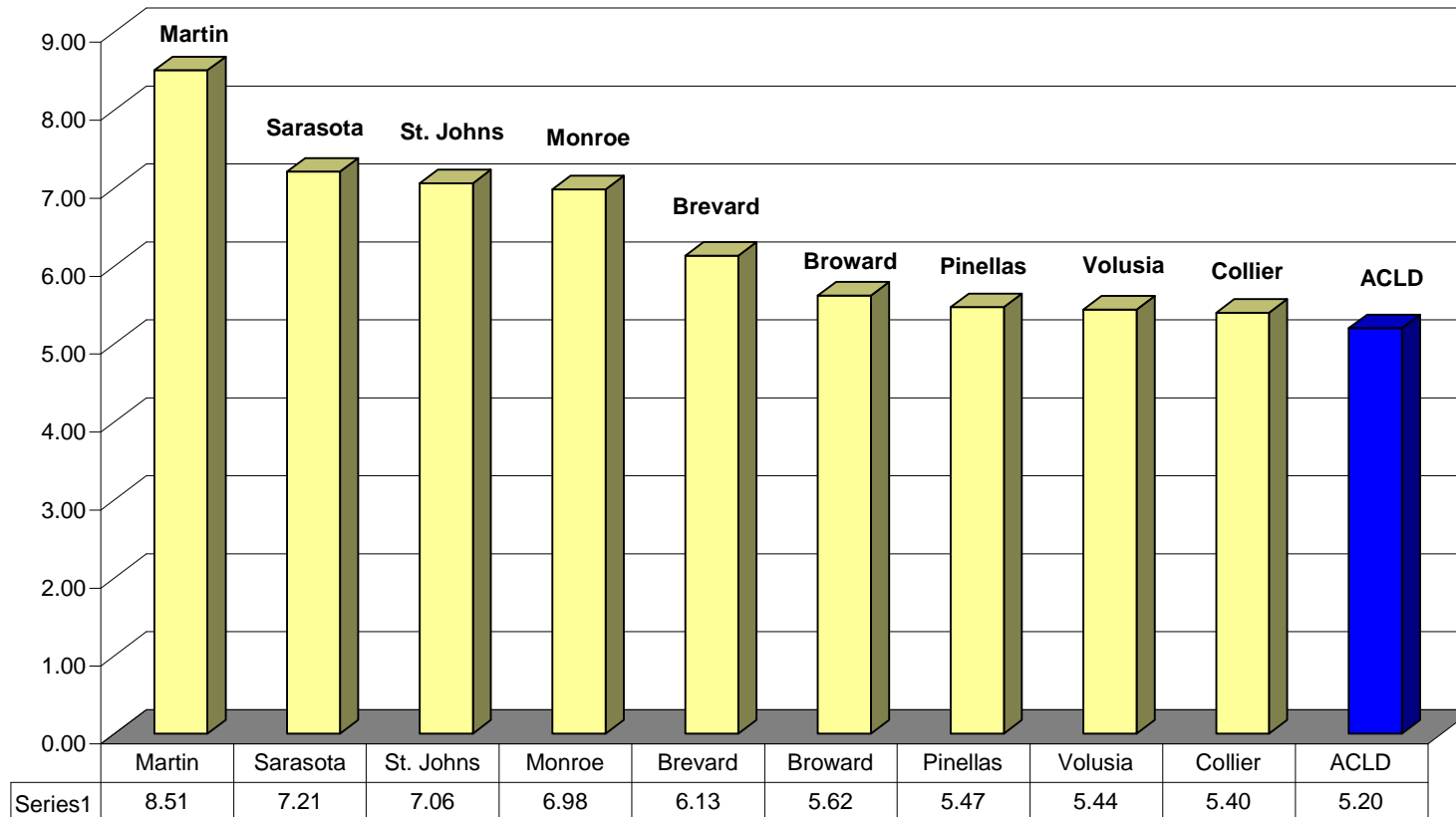
## Items Borrowed Per Capita Top Ten Florida Libraries FY 2006/07



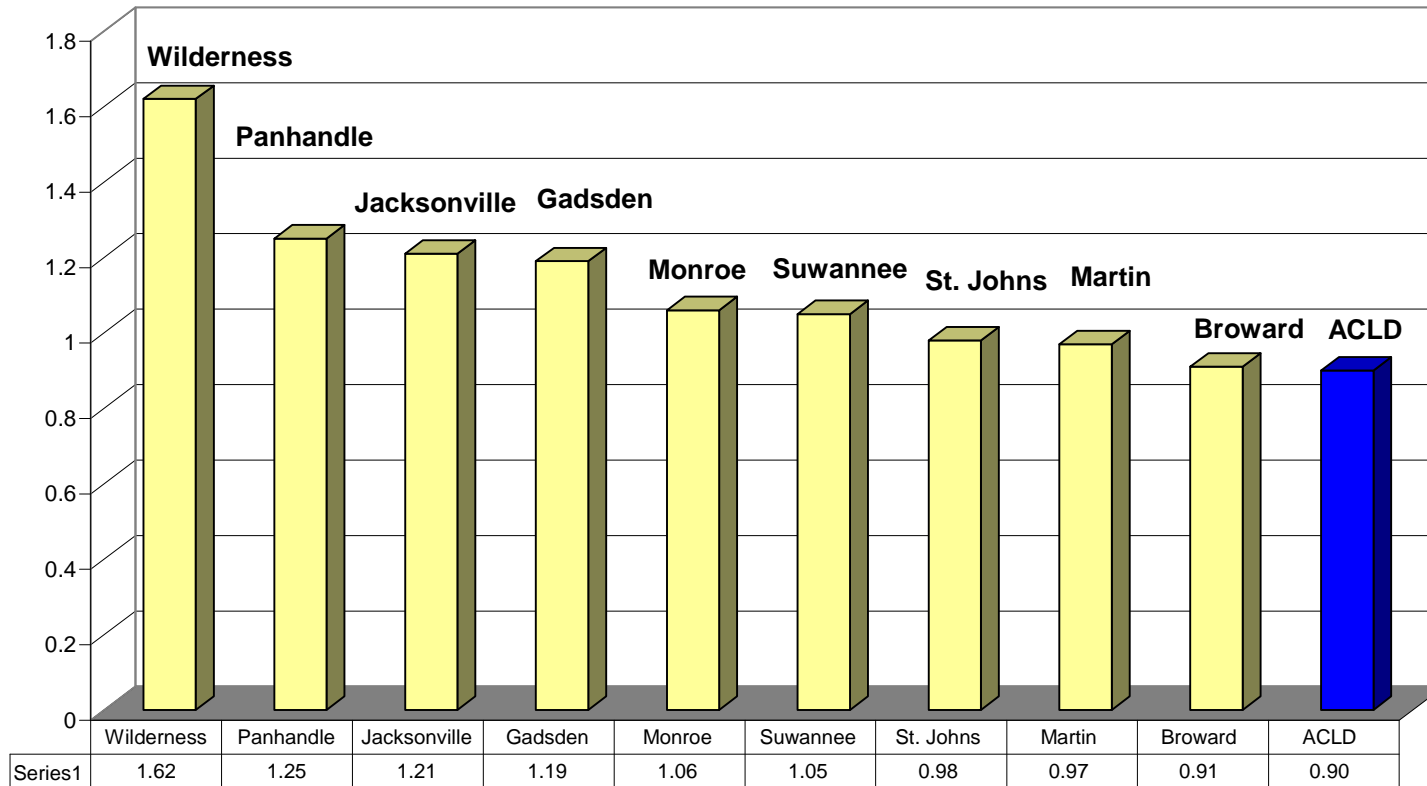
## Print Materials Per Capita Top Ten Florida Libraries FY 2006/07



## Library Visits Per Capita Top Ten Florida Libraries FY 2006/07

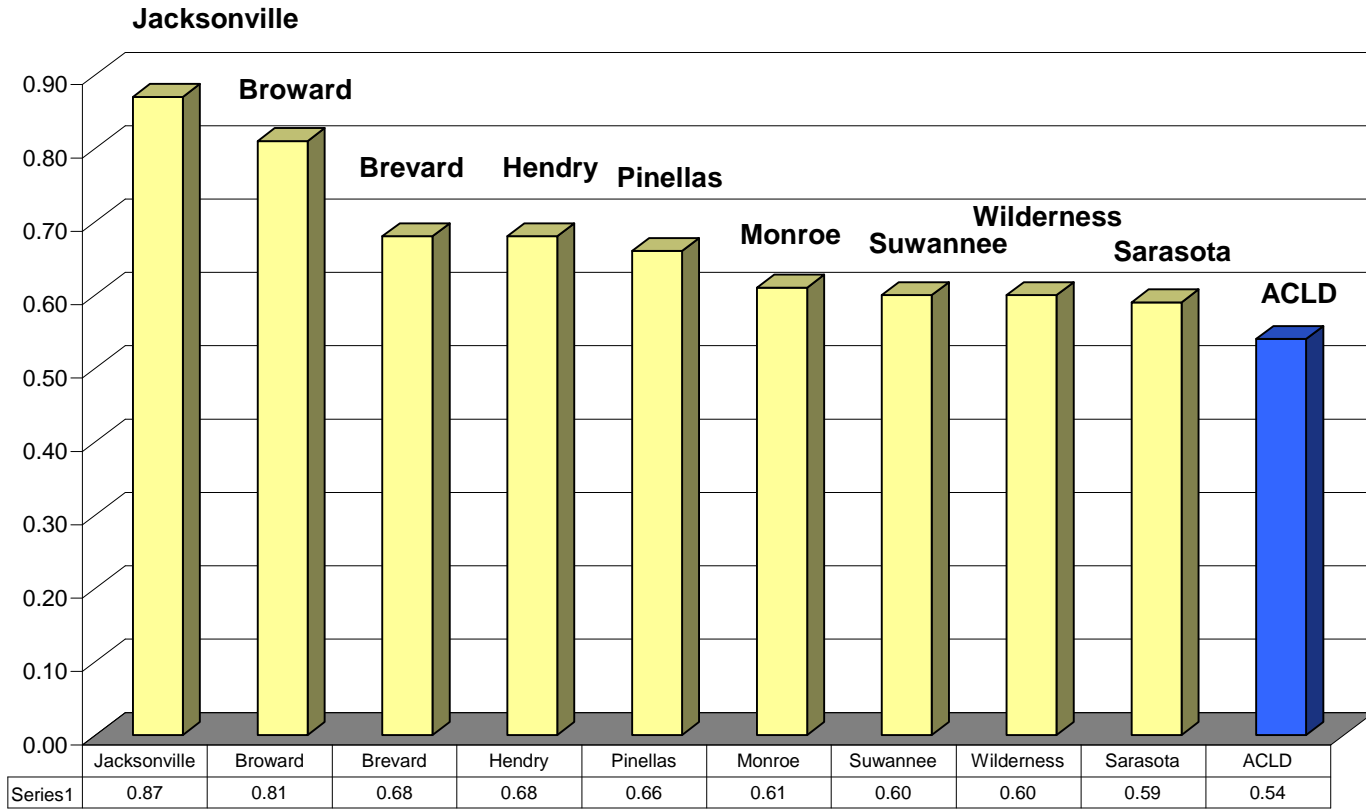


# Internet Computers Per 1,000 Citizens Top Ten Florida Libraries FY 2006-07

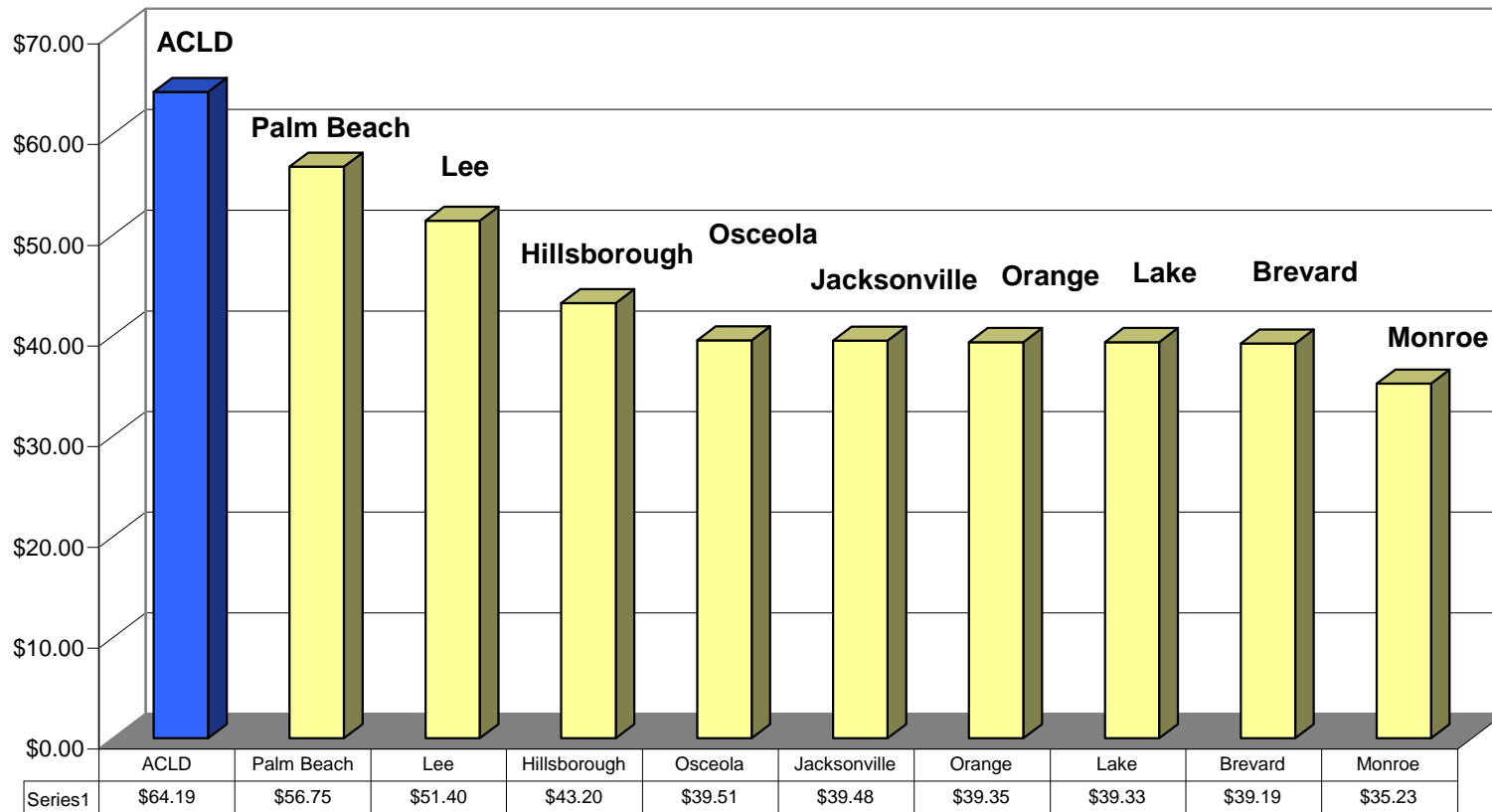


A-41

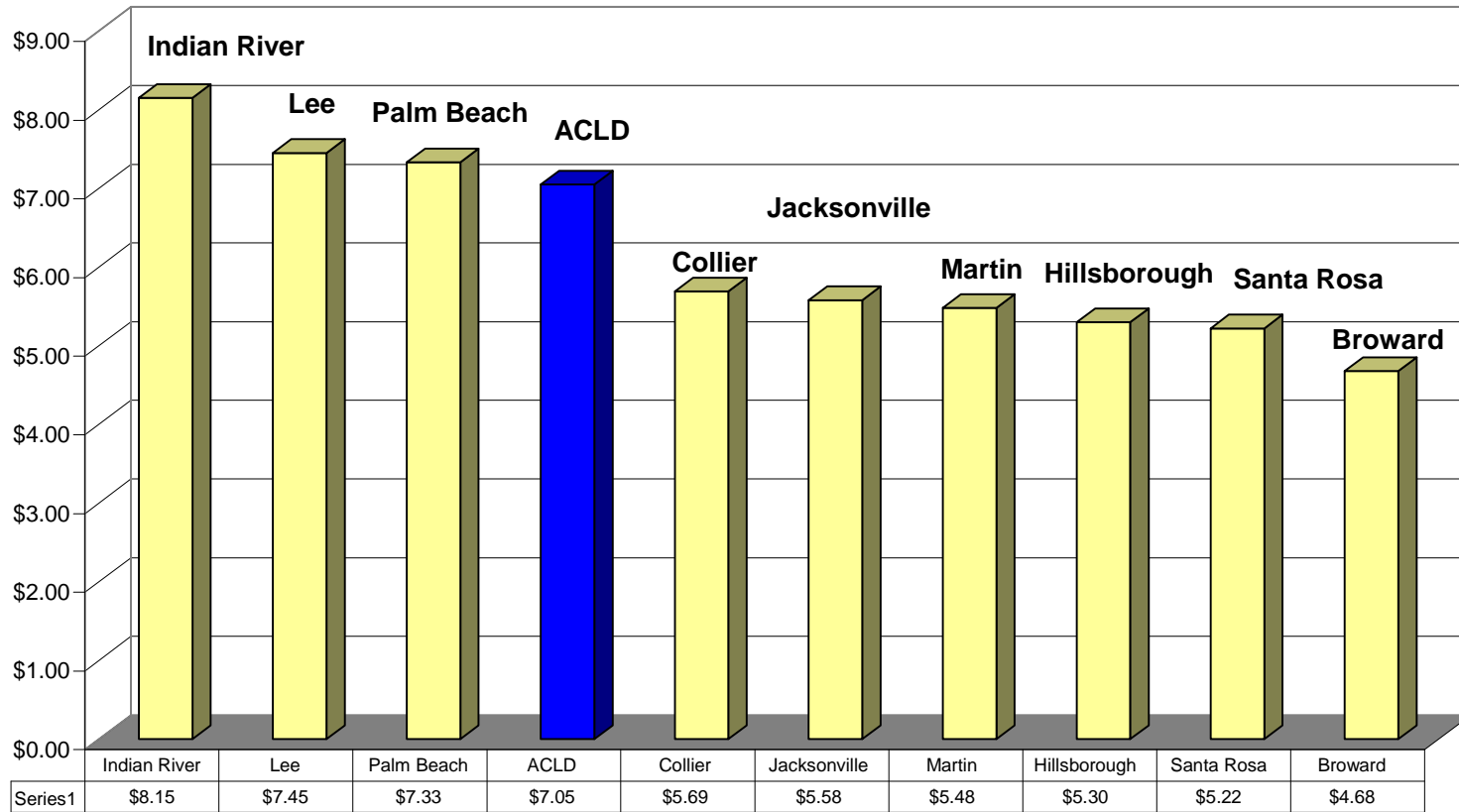
# Square Feet Per Capita Top Ten Florida Libraries FY 2006/07



## Local Funding Support Per Capita Top Ten Florida Libraries FY 2006/07



## Materials Expenditures Per Capita Top Ten Florida Libraries FY 2006-07



## FTE Staff Per 1,000 Citizens Top Ten Florida Libraries FY 2006/07

