

ALACHUA COUNTY LIBRARY DISTRICT POLICY STATEMENT

Interlibrary Loan Policy	Approved by:	Date:
	Board of Trustees	01-17-96
	Revised	08-16-00
	Revised	12-15-10
	Governing Board	02-08-96
	Revised	08-24-00
	Revised	02-10-11

Policy

Interlibrary loans are transactions in which library materials are made available by one library to another. The Alachua County Library District's interlibrary loan service provides our registered borrowers the opportunity to obtain library materials not owned by the Library District. This service is offered through participation in a network of state and national libraries dedicated to resource sharing. The Library District borrows materials from other libraries for our patrons and lends materials from our collection to other libraries for their patrons.

Regulations

1. The Library District will make every effort to borrow material requested by our patrons, with the exception of books published within the last 6 months and audiovisual materials.
2. This service is offered at no charge to all current registered borrowers in good standing.
3. Any charges assessed by the lending institution will be passed on to the patron.
4. The Library District will make every effort to provide the same materials available to our patrons to borrowing institutions, with the exception of reference books, books published within the last 6 months, books with reserve requests, audiovisual materials and microforms.